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PORT AND SOLID WASTE DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY HARBOR COMMISSION

A meeting was held on Monday, **MARCH 8, 2010**, 2:30pm., at the Brown County Materials Recycling Facility, 2561 South Broadway, Green Bay, Wisconsin. The meeting was officially called to order by President McKloskey at 2:36pm.

1. Roll Call:

Present: President Neil McKloskey
Vice-President Tom Van Drasek (left at 3:26pm)
Commissioner Bill Martens
Commissioner John Gower
Commissioner Craig Dickman
Commissioner Ron Antonneau (arrived at 2:47pm)
Commissioner Hank Wallace

Excused: Commissioner Bernie Erickson
Commissioner John Hanitz

Also Present: Chuck Larscheid, Brown County Port & Solid Waste
Dean Haen, Brown County Port & Solid Waste
Scott Selby, Leicht
Chip McDonald, South Bay Moving
Chester McDonald, McDonald Warehousing

2. Approval/Modification – Meeting Agenda

A motion to approve the agenda was made Tom Van Drasek and seconded by John Gower. Unanimously approved.

3. Approval/Modification – February 8, 2010 Meeting Minutes

A motion to approve the February 8, 2010 minutes was made by John Gower and seconded by Craig Dickman. Unanimously approved.

5. Strategic Plan Subcommittee – Update

Commissioner Dickman indicated the Subcommittee did not have an opportunity to meet again to continue on the buildout of the Strategic Initiatives supporting the major strategic themes which the Subcommittee previously created. A copy of the working document was handed out showing the work done to date on the Mission Statement, Vision to the Port and the four major strategic themes. Commissioner Dickman will be presenting information on the Strategic Plan at the upcoming Symposium. Feedback from the Commission was requested. The Subcommittee will meet once more before the Symposium which is being held on Monday, March 29, 2010. Haen indicated he will have the invites for the Symposium in the mail by next week.

4. Fox River Navigation/Environmental Dredging Issue – *Request for Action*

Manager Haen outlined what has to be done regarding the Fox River dredging issue; those being: 1) finish form letter, 2) include the addresses of individuals Congressman Kagen met with at hearing, 3) copy of letter to all regional federal offices, federal offices and state representatives listed for the terminal operators to use, and 4) testimony will be forwarded.

Haen read the testimony from Congressman Kagen's meeting. The Commission discussed the testimony and how to proceed. The Commission noted time is of the essence and suggested follow-up with Gail Garrity-Reed and Eric Genrich of Congressman Kagen's Office to obtain a statement from his office to go out with the packet as well.

Although Manager Haen and Director Larscheid are going to Washington D.C. this week, they were unable to set up any meetings with Congressman Kagen and the two agencies. A second trip to Washington may be necessary.

General Van Antwerp's message to Congressman Kagen was read. Congressman Kagen has indicated that he took what was said at the meeting as a commitment and has put out a press release stating such. The Commission discussed doing something further in the media to reinforce said commitment. Discussion ensued on the Commissions' position and support for Congressman Kagen's effort to resolve future dredging in the Fox River.

Motion to support Congressman Kagen's initiative to find a solution to resume dredging in the Fox River no later than the 2011 dredging season to meet the ongoing operations of the Port of Green Bay and the terminal operators with no additional increased costs was made by Ron Antonneau and seconded by Hank Wallace. Unanimously approved.

Motion to suspend the rules was made by John Gower and seconded by Ron Antonneau. Unanimously approved.

Chip McDonald asked if the cost and method of dredging used by the USACE this time would affect future dredging methods and costs. Staff agreed this is the whole issue.

Motion to return to regular session was made by Tom Van Drasek and seconded by Craig Dickman. Unanimously approved.

6. WDOT Harbor Assistance Program Statement of Intentions (SOI) – *Request for Approval*

Annually all potential grant applicants for the Harbor Assistance Program are submitted to the Wisconsin Department of Transportation. Noble Petro's request for a flare unit in order to move petro products in and out of the Port is the only new SOI, with the remainder being continuing requests. The Commission questioned the wording on the 2011, 3rd priority for Leicht's. Staff indicated they would follow-up on this (the linear footage needs correction). **A motion to approve was made by Ron Antonneau and seconded by Tom Van Drasek.** Unanimously approved.

7. Appropriation Request Forms – *Request for Approval*

The Appropriation Request forms which were submitted to Senator Kohl and Congressman Kagen were reviewed. The request is focused on Renard Island closure as the Port's congressional priority. Included with the request is an overview of the USACE's budget which was reviewed by staff. Discussion ensued on making other legislators aware of the Port's appropriation requests. **A motion to approve appropriation request forms for Kagen and Kohl with Renard Island as the main focus was made by John Gower and seconded by Ron Antonneau.** Unanimously approved.

8. Harbor 217 Fund Allocation – Request for Approval

Staff met with Brown County Finance to figure out the proper allocation of USACE Section 217 reimbursements to Brown County Port's funds. BayPort capacity will be going from 2.5M cy to 7.5M cy and that changes the dynamics of this fund. Staff recommended review of the fund every five (5) years to ensure the fund is on target for meeting future expenses once the 217 Agreement ends. Discussion ensued. **A motion to approve was made by Hank Wallace and seconded by Ron Antonneau.** Unanimously approved.

9. Director's Report

- PD&T meeting is next Monday at which time approval on the above-mentioned SOL's will be requested.
- County Board is considering a 0% levy increase for each Department for 2011 budget.
- Meeting location – will be discussed at next meeting.
- Marine Delivers – public outreach education effort across the Great Lakes. This organization is asking the Port of Green Bay for \$10,000 annually for a two-year commitment to participate. By eliminating some miscellaneous spending such as advertisements, brochure, memberships, etc., staff feels this amount could be obtained and would be a better investment. This item will be discussed at the upcoming Symposium.

10. Audit of Bills

The bills for the last two months were reviewed. **A motion to approve was made by Bill Martens and seconded by Hank Wallace.** Unanimously approved.

11. Such Other Matters as are Authorized by Law

No other matters were discussed.

12. Adjourn

A motion to adjourn was made by Hank Wallace and seconded by John Gower. Unanimously approved. Meeting adjourned at 3:54pm.

Neil McKloskey, President
Harbor Commission

Charles Larscheid, Director
Port & Solid Waste Department